



ALABAMA BOARD OF MASSAGE THERAPY

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MINUTES Board Meeting November 9, 2018

The Alabama Board of Massage Therapy met on Friday, November 9, 2018, at the Board Office located at 2777 Zelda Road, Montgomery, Alabama, to conduct regular business. The following Board members were in attendance: Mr. Lemar Storey (Board Chair), Mr. Lance Gilliland (Board Vice Chair), Ms. Gwen Motley (member) and Mr. Michael Stephens (member). Members absent were Mr. Willie DeVold (member) and Mr. Foad Araiinejad (member). Also in attendance were Mr. Randy Barrows (Administrator), Ms. Jenna Lanier (Board Administrator and serving as recording secretary), Mr. Bill Garrett (Legal Counsel), Mr. Dennis Trammell (Investigator) and Ms. Jennifer Love (Legal Assistant). Guests were also in attendance at the Board meeting. A quorum of the members was present and the meeting was called to order at 10:01 a.m. by Mr. Storey, Board Chairman.

Public notice of this regularly scheduled meeting was submitted to the Secretary of State www.sos.alabama.gov in accordance with the requirements of the Alabama Open Meetings Act and published on the Board's web site at www.almtbd.alabama.gov.

The minutes from the August 3, 2018 Board meeting were presented to the Board for their approval. A copy of the minutes was provided to the Board members prior to the meeting for their review. Ms. Motley made a motion to approve the August minutes as presented. The motion was seconded by Mr. Stephens and unanimously approved by the Board (available for viewing in the Board's Official Book of Minutes).

Mr. Barrows presented the Executive Director Report to include the FY 2018 Financial Report as of September 30, 2018 (detailed report on file in the Board's Official Book of Minutes.). Also reported were the total number of licensees and number of complaints received during FY 2016, 2017 and 2018.

Mr. Barrows presented the Administrator's Report containing a list of administrative activities accomplished by the staff since the last Board meeting, along with a list of inspections conducted by Mr. James during this period (report available for viewing in the Board's Official Book of Minutes).

Mr. Gilliland made a motion to approve the Financial Report as presented. The motion was seconded by Mr. Stephens and unanimously approved by the Board.

Mr. Garrett reported that he had no matters to present in the Legal Counsel Report.

Ms. Lanier presented applications for the Board's review and approval (a full list of the applications approved by the Board can be viewed in the official Book of Minutes). Ms. Motley

made the motion to ratify the Executive Director's approval of the massage therapist applications. The motion was seconded by Mr. Stephens and unanimously approved by the Board.

Mr. Gilliland made the motion to approve the instructor applications as presented by Ms. Lanier. The motion was seconded by Mr. Stephens and unanimously approved by the Board.

Mr. Stephens made a motion to approve the school renewal applications as presented by Ms. Lanier. The motion was seconded by Ms. Motely and unanimously approved by the Board.

The Board reviewed two new school applications presented by Ms. Lanier. Mr. Gilliland made the motion to approve both school applications. The motion was seconded by Ms. Motely and unanimously approved by the Board.

Ms. Motely made a motion to approve the CE Provider application as presented. The motion was seconded by Mr. Stephens and unanimously approved by the Board.

The Board reviewed the massage therapist applications submitted by individuals who had attended out-of-state massage therapy schools. Following a review, Mr. Stephens made a motion to approve the applications as presented by Ms. Lanier. The motion was seconded by Ms. Motely and unanimously approved by the Board.

Mr. Barrows presented a new database system proposal from iGov Solutions. After reviewing the specifications and cost of the new system, Ms. Motely made a motion to approve the proposal as presented. The motion was seconded by Mr. Gilliland and unanimously approved by the Board.

The proposed 2019 meeting calendar was presented to the Board by Mr. Barrows. Mr. Gilliland made the motion to approve the following meeting dates: January 18, 2019, April 12, 2019, July 12, 2019 and October 4, 2019. The motion was seconded by Mr. Stephens and unanimously approved by the Board.

Chairman Storey announced that the next meeting of the Board was scheduled Friday, January 18, 2019 at 10:00 a.m.

There being no further business, Mr. Gilliland made the motion to adjourn. The motion was seconded by Mr. Stephens and unanimously approved by the Board. Mr. Storey adjourned the meeting at 10:34 a.m.

Respectfully Submitted,



Lance Gilliland
Vice Chair



Keith E. Warren
Executive Director

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