



## ALABAMA BOARD OF MASSAGE THERAPY

610 S. McDonough Street  
Montgomery, AL 36104  
334-269-9990  
334-263-6115 fax

### **MINUTES Board Meeting Friday, October 28, 2011**

The Alabama Board of Massage Therapy met on Friday, October 28, 2011, at the Board Office, located at 610 S. McDonough Street, Montgomery, Alabama, in order to conduct business. The following members were in attendance: Mr. Michael Stephens (Chair), Ms. Gwen Motley, Ms. Donna Sertell, Mr. Foad Araiinejad, and Mr. Willie DeVold. Member not in attendance were Mr. Lance Gilliland and Ms. Angel Stacey. Also in attendance were Mr. Randy Barrows (Executive Assistant), Bill Garrett, Legal Counsel, and Ms. Renee' Reames (Executive Secretary to Mr. Warren). A quorum was established and the meeting was called to order at 10:06 a.m.

Public notice of this regularly scheduled meeting was published on the Secretary of State's web site at [www.sos.alabama.gov](http://www.sos.alabama.gov) in accordance with the requirements of the Alabama Open Meetings Act and advertised on the Board's web site at [www.almtbd.alabama.gov](http://www.almtbd.alabama.gov).

A copy of the September 23, 2011 Board meeting minutes was provided to the Board members prior to the meeting for their review. Mr. DeVold made a motion to approve the minutes from the September 23, 2011 meeting as presented (available for viewing in the Board's official Book of Minutes). The motion was seconded by Ms. Motley and unanimously approved by the Board.

Mr. Barrows presented the Executive Director Report, to include the Financial Report (list of payment vouchers and deposits to-date are available for viewing in the Board's official Book of Minutes), along with a report on the number of licensees. Mr. DeVold made the motion that the Executive Director Report and Financial Report be approved as presented. The motion was seconded by Ms. Sertell and unanimously approved by the Board.

Following a review of the applications for Massage Therapy Instructor applications, Ms. Sertell made a motion to approve the Massage Therapy Instructor applications as

presented (list is available for viewing in the Board's official Book of Minutes). The motion was seconded by Ms. Motley and unanimously approved by the Board.

The Board discussed the renewal applications received from Massage Therapy Schools (list is available for viewing in the Board's official Book of Minutes). Mr. Araiinejad made the motion to approve renewal applications for Massage Therapy schools. The motion was seconded by Ms. Motley and unanimously approved by the Board.

Ms. Motley made a motion to approve the Continuing Education Provider application as presented (list is available for viewing in the Board's official Book of Minutes). The motion was seconded by Ms. Sertell and unanimously approved by the Board.

Mr. Araiinejad made a motion to approve the new applications for Massage Therapist license as presented (list is available for viewing in the Board's official Book of Minutes). The motion was seconded by Mr. DeVold and unanimously approved by the Board.

Mr. Barrows presented one massage therapist application for special review due to criminal background. Following discussion by the Board, Mr. Araiinejad made a motion to approve the massage therapist application. The motion was seconded by Mr. DeVold and unanimously approved by the Board.

Ms. Motley reported that the NCBTMB has requested that we provide a list of disciplinary action taken by the Board regarding licensed massage therapist and schools. She indicated that this information would be included in NCBTMB's national database.

The Board reviewed a request for establishment license exemption. Mr. Araiinejad made a motion to deny the exemption request for an establishment license. The motion was seconded by Ms. Sertell and unanimously approved by the Board.

Ms. Reames reported that several complaints were under review by the Board's Investigative Committee members and hearings may be held at the Board's next regular meeting in December.

Ms. Motley inquired about status of appointments and reappointments to the Board. Mr. Garrett indicated that appointments are at the discretion of the Governor and a Board member would continue to serve until an appointment is made.

The Board discussed frequency in publishing the Board's newsletter and consideration to outsource this service.

Mr. Stephens announced that the next regularly scheduled Board meeting is December 9, 2011 at 10:00 a.m.

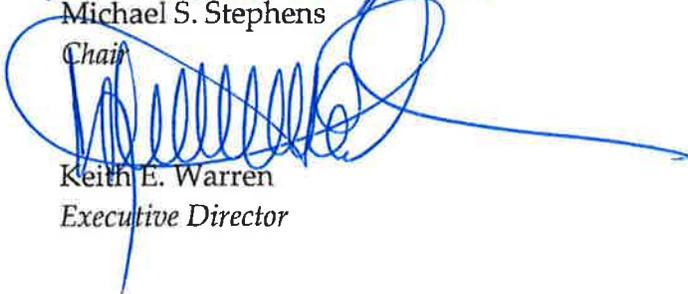
There being no further business, Mr. Araiinejad made a motion to adjourn the meeting at 10:50a.m. The motion was seconded by Ms. Motley and unanimously approved by the Board.

Respectfully Submitted,



Michael S. Stephens

*Chair*



Keith E. Warren

*Executive Director*