



ALABAMA BOARD OF MASSAGE THERAPY

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Montgomery, AL 36104
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MINUTES Board Meeting Friday, August 1, 2008

The Alabama Board of Massage Therapy met on Friday, August 1, 2008 at the Board Office, located at 610 S. McDonough Street, Montgomery, Alabama, in order to conduct business. The following Board members were in attendance: Ms. Tammie Friedrichs (Chair), Ms. Cynthia Harris (Vice-Chair), Mr. Arnold Askew, and Mr. Hal Richardson. The Board members not in attendance were: Ms. April Henderson, Ms. Judy White and Mr. Tommy O'Brien (Resigned). Also in attendance were Mr. Keith E. Warren (Executive Director), Ms. Mary B. Windom (Board Counsel) and Mr. Randy Barrows (Executive Assistant). A quorum was established and the meeting was called to order at 10: 18 a.m.

Public notice of this meeting was published on the Secretary of State's web site at www.sos.alabama.gov in accordance with the Alabama Open Meetings Act and advertised on the Board's web site at www.almtbd.alabama.gov.

Ms. Harris made a motion to approve the travel reimbursement statements as presented. The motion was seconded by Mr. Richardson and unanimously approved by the Board.

The minutes from the April 24, 2008 and June 6, 2008 meets were presented to the Board for its review. Ms. Harris made a motion to approve the minutes as presented. The motion was seconded by Mr. Askew and unanimously approved by the Board.

Ms. Harris made a motion to approve the Massage Therapist Applications presented to the Board (list attached). The motion was seconded by Mr. Askew and unanimously approved by the Board.

Mr. Askew made a motion to approve the application for Ms. Sherry Hamilton as a Massage Therapist. The motion was seconded by Ms. Harris and unanimously approved by the Board.

Mr. Richardson made a motion to approve the Massage Therapy Instructor Applications except for Jenna N. Clemons and Arnold Sanchez. The motion was seconded by Ms. Harris and unanimously approved by the Board.

Ms. Harris made a motion approve the CEU Providers except for Mid-South Institute of NLP. The motion was seconded by Mr. Richardson and unanimously approved by the Board.

Mr. Richardson made a motion to approve the Massage Therapy School Applications for Southern Union Community College and Wallace State Community College. The motion was seconded by Ms. Harris and unanimously approved by the Board.

Mr. Warren delivered the Executive Director Report as well as distributed a detailed list of all payment vouchers and deposits (list attached). Mr. Richardson made a motion to approve the financial information as presented. The motion was seconded by Ms. Harris and unanimously approved by the Board.

Ms. Windom recommended to the Board that the Establishment Renewal Application referenced on the agenda should be tabled until the next quarterly Board meeting. Mr. Richardson made a motion to table this renewal application. The motion was seconded by Ms. Harris and unanimously approved by the Board.

Mr. Warren asked the Board to discuss the NESL offered by the National Certification Board for Therapeutic Massage and Bodywork. After discussion, it was determined that the examination would be acceptable as long as the applicant fulfills all current requirements.

Ms. Friedrichs discussed the revisions to the Rules and Regulations and it was determined that the Board would review them and have until September 2, 2008 to submit all comments to Mr. Warren. It was also requested that Mr. Warren forward the Word Document of the Rules and Regulations to the Board members for this project.

The newsletter was discussed and all articles are to be submitted to Mr. Warren as soon as possible.

Mr. Warren presented a proposal from the Information Systems Division of the Department of Finance regarding a new database for the Board. After discussion, Mr. Richardson made a motion to approve the proposal as submitted. The motion was seconded by Ms. Harris and unanimously approved by the Board.

Mr. Warren informed the Board of a new procedure to be implemented regarding a form enclosed with the application that can be returned to the applicant once

the completed application is received. The form would be stamped with a Board specific stamp indicating the date received in the Board Office. Ms. Harris made a motion to approve the Board to purchase this specific stamp. The motion was seconded by Mr. Richardson and unanimously approved by the Board.

Mr. Warren requested Out of State Travel for the 2008 Federal of State Massage Therapy Boards Annual Meeting being held in Seattle, Washington, beginning October 16 – 19, 2008. Mr. Richardson made a motion to approve Mr. Warren and Ms. Friedrichs to attend this meeting. The motion was seconded by Ms. Harris and unanimously approved by the Board.

Mr. James updated the Board on investigations and inspections.

Mr. Warren and Mr. Barrows were excused from the meeting. Ms. Windom distributed the specifications for administrative services that must be bid through the Purchasing Division. The current contract will expire in November 2008. After review, Mr. Askew made a motion to approve the specifications with the noted changes to be distributed to the Division of Purchasing for bid. The motion was seconded by Mr. Richardson and unanimously approved by the Board.

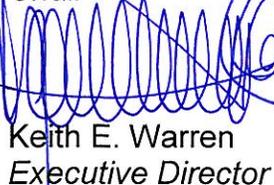
The next meeting is scheduled for Friday, September 12, 2008, at the Board Office, beginning at 10:00 a.m.

There being no further business, Ms. Harris made a motion to adjourn the meeting at 1:00 p.m. The motion was seconded by Mr. Askew and unanimously approved by the Board.

Respectfully Submitted,



Tammie Friedrichs
Chair



Keith E. Warren
Executive Director